

# City of Brady

P.O. Box 351, 201 E. Main St., Brady, Texas 76825

## **CIVIC CENTER RENTAL AGREEMENT**



Ed Davenport Civic Center, 816 San Angelo Hwy., Brady Texas

Purpose of use or Event \_\_\_\_\_  
(birthday, reunion, wedding, etc.)

Name \_\_\_\_\_ DL or ID # \_\_\_\_\_

Physical Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Day Phone \_\_\_\_\_ Alt Phone \_\_\_\_\_ Emer. # \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- Private Party
- Community Event
- Tourism Event

**EVENT: Date of Event \_\_\_\_\_ Time of Event \_\_\_\_\_ # of People \_\_\_\_\_**

**Will alcohol be allowed or served? Yes / No – IF YES, see security requirements on page 2**

**FEES:**

Booking/Damage Deposit: \$200.00 (refundable - to be paid to hold reservation date)

Alcohol/Damage Deposit: + \$200.00 (refundable - if alcohol will be allowed)

Rental Fee: \$500.00 Friday or Saturday – all day (\$250 Jan/Feb)  
\$250.00 Sunday - Thursday - over 4 hours  
\$125.00 Sunday - Thursday - under 4 hours  
Add \$100.00 for High Demand surcharge for holidays (Memorial Day/Weekend, Independence Day/Weekend, Labor Day/Weekend, Christmas Eve/Day, New Year's Eve/Day)

Cleaning Fee: \$100.00 /day Sunday – Thursday  
\$150.00/day Friday and Saturday  
+ \$50/day for multi-day events - cleaning during event

Discounts: Only Brady/McCulloch County registered 501(c)3  
may receive a \$100 discount of rental fee (Mar – Dec) 1 X per year  
All renters in January and February receive 50% rental fee only discount

**Payment made within 5 business days of event must be made by Cashier's Check/Money Order/Business Check or Cash**

**\*\* RESERVATIONS ARE NOT HELD OR CONFIRMED WITHOUT DEPOSIT \*\***

